

The Wesley Place Project

We recognise we cannot meet everyone requirements and you may be very happy with your current meeting place, but by completing these questions it will help us design facilities which will make the best use of space and provide facilities for the majority of users.

The building will be disabled compliant

Please answer the questions below with care. Thank you

* Required

The Wesley Place Project



1. Name of your organisation *

2. How many members in your group?

3. Do you have a place to meet at the moment? *

Mark only one oval.

☐ Yes

☐ No

☐ Temporary

☐ Other:

What facilities do you require?

4. Activity

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5. Check all that apply.

- ☐ Meeting Room for 15 people
- ☐ Meeting Room for 30 people
- ☐ Meeting Room for 100 people
- ☐ Hall for 200 people
- ☐ A platform (stage)
- ☐ High ceiling?
- ☐ Storage
- ☐ Do you need chairs
- ☐ Do you need tables
- ☐ Interactive whiteboard
- ☐ Access to the internet
- ☐ Projector
- ☐ Sound system
- ☐ Other:

Shared facilities

These facilities are perhaps not directly required by your group, but maybe nice to have?

6. Check all that apply.

- ☐ Catering / kitchen
- ☐ Changing room
- ☐ Showers
- ☐ Car parking
- ☐ Level loading to meeting room (move equipment without having to negotiate steps)
- ☐ Other:

How often and when would you require the facility?

7. **How often** *

Check all that apply.

- ☐ Daily
- ☐ Weekly
- ☐ Annually
- ☐ Other:

8. **Which DAY / TIME of day / and for how LONG?** *

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Will your group have any special requirements?

The building will have full disabled facilities, but are there any other facilities you would like to see provided?

9. **Other facilities**

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Fees

We would like to to provide all like community facilities for free, but what would you realistically expect to pay for the facilities offered if they met your requirements?

10.

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Comments

Please use this area to provide any other information you think may be useful.

11.

12. **Contact name ***

13. **Tel No ***

14. **Email address ***

Thank you
